







Has the driver within the last five years had an accident, fire or theft involving a motor vehicle and/or made a motor claim against any insurer? No  Yes

If yes give details.

Date of Loss	Type of Claim (Theft, Collision, etc)	Amount of Loss	Insurance Company

**ATTACH SEPARATE SHEET IF INSUFFICIENT ROOM**

**THE ACCIDENT**

Date of accident \_\_\_\_\_ Time \_\_\_\_\_ am/pm Day \_\_\_\_\_

Place of accident: Street \_\_\_\_\_  
 \_\_\_\_\_ Town/Suburb \_\_\_\_\_ State \_\_\_\_\_

Name of nearest cross street \_\_\_\_\_

Brief description of accident \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Estimate speed of your vehicle at time of impact \_\_\_\_\_ Km/H.

Estimate speed of other vehicle at time of impact \_\_\_\_\_ Km/H.

Was horn on your vehicle sounded or other warning given? \_\_\_\_\_

On what side of the road was your vehicle travelling? \_\_\_\_\_

What were the weather conditions? \_\_\_\_\_

How many lanes? \_\_\_\_\_ Which lane were you travelling in? \_\_\_\_\_

What was the condition of the roadway (Sealed, rough, or otherwise?) \_\_\_\_\_

Who do you consider responsible for accident? \_\_\_\_\_

Give reasons \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Did either party admit liability or make any offer of payment? \_\_\_\_\_

Which vehicles were towed from the scene? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



## **THE OTHER VEHICLE**

Owners name \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Drivers name \_\_\_\_\_ Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Driver's approx age \_\_\_\_\_ Licence No. \_\_\_\_\_ Phone No. \_\_\_\_\_

Name of insurer of other vehicle \_\_\_\_\_ Reg No. \_\_\_\_\_

Make/Model of vehicle \_\_\_\_\_ Year \_\_\_\_\_

Policy No. \_\_\_\_\_ Colour \_\_\_\_\_

Give particulars of damage to Third Party (A) vehicle \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(B) Fixed property \_\_\_\_\_

Has any demand for this damage been made against you? No  Yes

Note: If any other vehicles involved, please attach details.

Please attach any demands.

## **WITNESSES**

Name Addresses and Telephone numbers of witnesses in insured vehicle  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Names, Address and Telephone numbers of independent witnesses.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **POLICE**

Did a police officer attend the accident? No  Yes

If "no" state time and date reported to police station \_\_\_\_\_

Name of police officer \_\_\_\_\_ Police Station \_\_\_\_\_

Did police lay any charges against either driver or intimate action may be taken? No  Yes

Name of driver charged \_\_\_\_\_ Nature of charge \_\_\_\_\_

**DAMAGE TO INSURED VEHICLE**

Was the insured vehicle damaged? No  Yes

Where can the vehicle be inspected? \_\_\_\_\_

Have you obtained a quotation for repairs? No  Yes

Amount \$ \_\_\_\_\_

PLEASE FORWARD QUOTATION WITH THIS FORM.

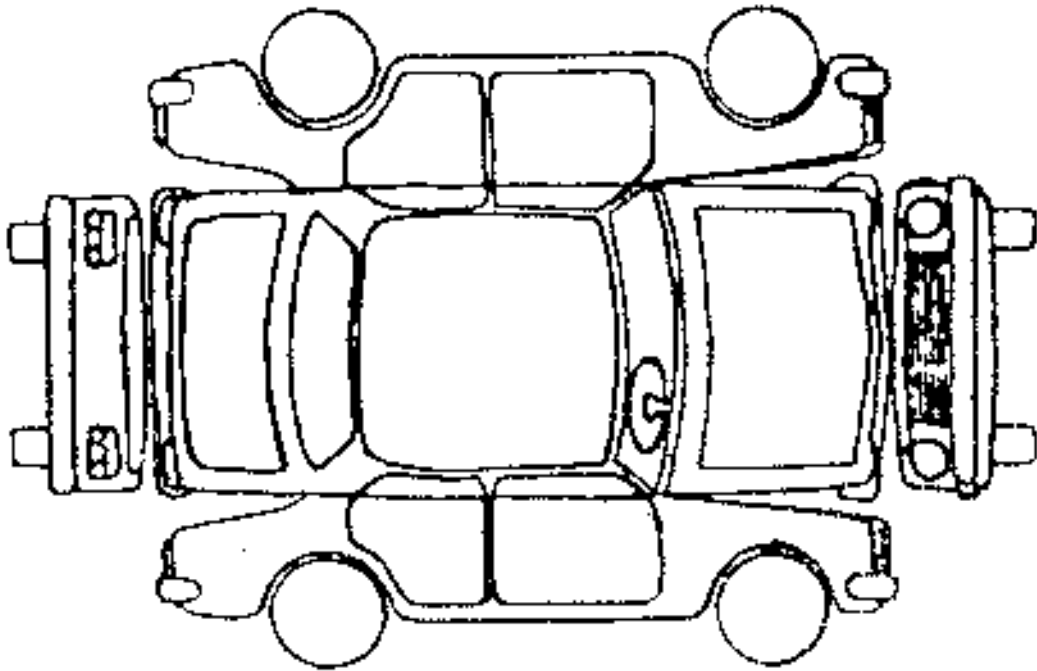
Name of repairer \_\_\_\_\_

Address \_\_\_\_\_



\_\_\_\_\_ Postcode \_\_\_\_\_

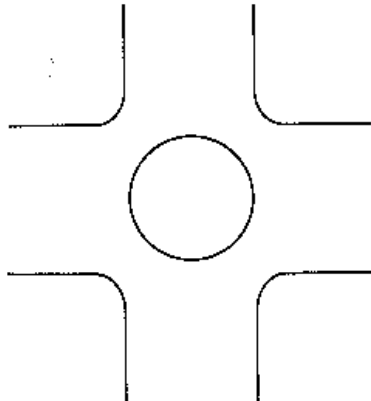
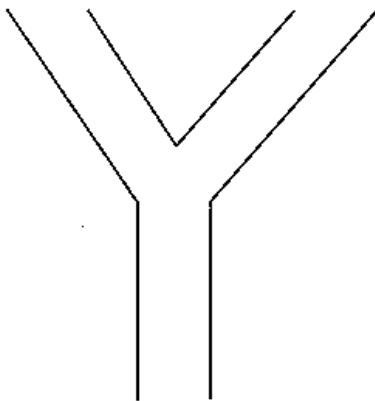
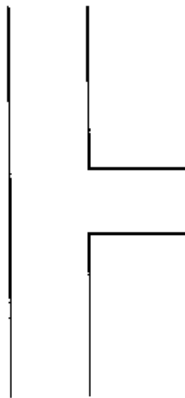
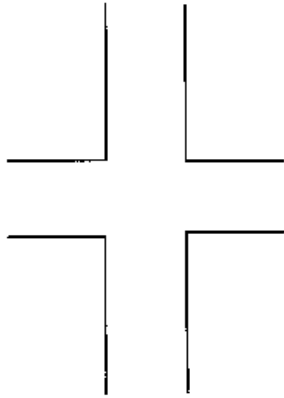
Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Shade in damage to insured vehicle related to this accident.



## **SKETCH PLAN OF ACCIDENT**

Please complete the plan design applicable to the accident. If necessary, alter the design to suit a particular scene. Indicate centre of roadway, direction and location of vehicles, and location and nature of traffic control signs. Insured's vehicle,  other party's vehicle  Mark point of impact with "X".



**To avoid unnecessary delay in processing your claim, it is important that you attach documentation to support :**

- **ownership of all property claimed, eg. Original invoices, owners manuals, photos, receipts, etc...**
- **the repair / replacement of your loss. Eg. Original invoices, receipts, etc... by trade suppliers / repairers – itemising the precise nature of their quotation or work under taken eg. Size, model, type, age, hours, cost of labour, parts, prices...**



**Allsafe**  
Insurance Brokers  
An Aviso Group Partner

## **Privacy**

The Privacy Act 1988 requires us to tell you that we as broker and the insurer collect your personal and sensitive information in order to calculate your loss and entitlements, determine the insurer's liability, compile data and handle claims.

When handling claims we and the insurer may have to disclose your personal and other information to third parties such as other insurers, reinsurers, loss adjusters, external claims data collectors, investigators and agents, or other parties as required by law.

Where you give us information about other persons you must have their consent to this and provide it on their behalf. If not, you must tell us.

You have the right to seek access to your personal information and to correct it at any time. Please contact us to advise if any changes are required.

## **Dispute Resolution**

Disputes are not an everyday occurrence. However insurers provide an internal dispute resolution process should any dispute arise. Please feel free to ask for details.

If you are not satisfied with the outcome of that process, we will advise you how to contact the insurance industry's external independent complaints scheme (subject to eligibility).

## **DECLARATION**

I/We the insured do solemnly and sincerely declare that I/We have complied with the conditions and warranties (if any) of the policy and in no matter deliberately caused the said loss or damage or sought unjustly to benefit thereby by any fraud or misrepresentation and that the information shown on the form is true and the I/We have not concealed any information relating to this claim. I/We understand that this claim may be refused if the information is untrue, inaccurate or concealed.

Further it is understood and agreed that if any property claimed for is subsequently recovered in an undamaged condition I/We will immediately refund the company any sum which may have been paid to me/us in respect to such property. In the event of any property being recovered in damaged condition I/We will immediately hand the same over to the company for disposal as may be agreed.

I/We acknowledge that I/we have read and understood the Privacy Act information referred to above and consent to the collection, storage, use and disclosure of personal and sensitive information of all persons affected by this claim.

I/We acknowledge that if I/We do not agree to the collection of this personal and sensitive information, then the broker and the insurer will be unable to process my/our claim.

Driver's Signature \_\_\_\_\_ Date \_\_\_\_\_

Insured's Signature \_\_\_\_\_ Date \_\_\_\_\_